

**SAFER CHURCH — ABUSE POLICY RENEWAL SELF-AUDIT FOR PARISHES  
OF THE  
ANGLICAN DIOCESE OF NOVA SCOTIA  
AND PRINCE EDWARD ISLAND**

**Process for Submission of Self-Audit Forms by Parishes**

(1) In April 2015, each Parish in the Diocese of NSPEI will receive a letter from Marsh Canada Ltd., our insurance broker. Each parish will be asked to complete and submit the Abuse Policy Renewal Self-Audit form, either online or in hard copy, by May 31, 2015.

The Self-Audit form will be submitted to Marsh, **not** to the Diocese. Parishes should **not** send the Self-Audit forms or copies of their SafeR Church Plans to the Diocese.

(2) Staff at Marsh Canada will review the completed Self-Audit forms and will follow up on any issues, questions, or concerns they may have.

(3) Staff at Marsh Canada will then compile a report on the parishes' Self-Audits and will submit that report to Ecclesiastical Insurance, which provides the Parishes' abuse-related insurance policy.

**Information current as at 20 January 2015**